

Lake Barrington Subdivision Improvement District Commission Meeting Rules and Regulations

- Please turn the sound off on all beepers and cell phones during the meeting.
- Side conversations and cell phone conversation are specifically prohibited.
- The meeting shall conclude and adjourn no later 7:00pm
- All members, guests and speakers should sign in.
- All parliamentary procedures will be followed.
- Before speaking please state your full name and address.
- Presenters or guest speakers are only allowed to speak for a maximum period of 15 minutes. (*5 minutes maximum per each speaker*)
- Presenters or Guest Speakers will only be allowed to respond to public comments when the president calls them to a question. At that time they will be allowed a maximum of 3 minutes to respond.
- Only those who have completed the provided speaker card and are recognized by the President/Chair may speak during a meeting.
- The public will have a maximum of 2 minutes to speak.
- Public comments and questions should be addressed to the Chair/President or other members of the Executive Board or Commission
- These procedures shall be followed unless presiding officers and the majority of the commission allows the extension of time.
- The parliamentarian shall maintain the clock for the meeting and shall advise the various speakers when 30 seconds are left in his/her allotted time.
- The customary rules of civil decorum shall prevail. Clapping, whistling jeering cheering, personal attacks, impugning character and any disruptive behavior as determined by the moderator, are specifically prohibited.

(Adopted 1/18/2012)
by LBSID Commission